



## **TANA WATER WORKS DEVELOPMENT AGENCY**

**Maji House, Baden Powell Road, P.O Box 1292 – 10100, NYERI, Kenya.**

**Tel: +254 612032282, Fax: +254 612034118, Cell: +254724259891**

### **CAREER OPPORTUNITY - RE-ADVERTISEMENT**

Tana Water Works Development Agency (TWWDA) is a State Corporation established under the Water Act 2016 in the Ministry of Water & Sanitation and Irrigation. TWWDA covers five (5) counties of Nyeri, Kirinyaga, Embu, Tharaka-Nithi and Meru. The mandate of the Agency is to undertake the development, maintenance and management of the National Public Water Works within its area of jurisdiction.

In line with the need to realize the above mandate the Agency is seeking to recruit suitable and qualified persons to fill the following position whose holder will be based at TWWDA's Headquarters in Nyeri.

#### **1. Manager Engineering, Asset Management, Liaison and Capacity Development – TWWDA Grade 3 - TWWDA/MAMLCD/6/2024**

##### **Terms of Service: Permanent and Pensionable**

##### **a) Job Purpose**

The job holder is responsible for coordinating, overseeing, executing and assisting in all technical and matters related to asset management, liaison and capacity development to county governments and water service providers so as to ensure access to safe water to all stakeholders in the Agency Area.

##### **b) Key Duties and Responsibilities**

- i. Liaising with County Governments and Water Services Providers as appropriated;
- ii. Carrying out periodic assessment of water and sewerage infrastructure;
- iii. Ensuring water and sanitation infrastructure operate optimally;
- iv. Coordinating acquisition of way leaves, land and crop compensation;
- v. Implementing resettlement action plans (RAP).
- vi. Mapping, Developing and maintaining a database of water works related assets;
- vii. Operating, Maintaining and managing National Public Water Works and Sanitation within area of jurisdiction;



- viii. Operating Water Works and providing water services as a Water Service Provider as mandated by Section 68 (b) of the Water Act; 2016;
- ix. Providing reserve capacity for purposes of providing water services as per section 68 (c) of the Water Act; 2016;
- x. Providing Technical Services and Capacity Building to County governments and Water Service Providers as may be requested;
- xi. Ensuring project branding;
- xii. Preparing work plans and budget for the division; and
- xiii. Supervising project team & Performance appraisal of staff in the division

**c) Person Specification**

For appointment to this position, a candidate must have: -

- i. At least ten (10) years' work experience;
- ii. Bachelor's degree in Civil or Water Engineering or a related field;
- iii. Master's degree in any of the following disciplines; Civil or Water Engineering, Project Management, Business Management/Administration or related fields from a recognized institution;
- iv. Registered Engineer
- v. Professional qualification and membership to professional organisations;
- vi. Management course from a recognized institution;
- vii. Proficiency in computer applications;
- viii. Meets the requirements of Chapter six of the constitution.

**d) Key Competencies and Skills**

- i. Supervisory skills
- ii. Report writing skills
- iii. Good interpersonal skills
- iv. Good communication skills
- v. Analytical skills

**Application Procedure**

Interested applicants who meet the requirements should submit their applications quoting the job title and reference on both the envelope and the cover letter. Attach a detailed and up to date curriculum vitae, current remuneration, telephone contacts and three referees together with copies of academic certificates, professional certificates, testimonials and copy of national identification card.

Applications to be sent to [ceo@tanawwda.go.ke](mailto:ceo@tanawwda.go.ke) or sealed envelope can be hand delivered to TWWDA Human Resource Office, or sent by a registered mail to the following address:

**CHIEF EXECUTIVE OFFICER  
TANA WATER WORKS DEVELOPMENT AGENCY  
MAJI HOUSE ALONG BADEN POWELL ROAD  
P.O BOX 1292 - 10100  
NYERI**

The deadline for making the application is on or before **Monday 1<sup>st</sup> July, 2024 at 5.00pm**

**Tana Water Works Development Agency is an equal opportunity employer.**

**The Agency encourages eligible Women, Persons with disabilities, those from minority and marginalized communities to apply.**

**NB:** Successful candidate will be required to provide evidence of compliance with requirements of Chapter 6 of the Constitution of Kenya.

**Only shortlisted candidates will be contacted. Canvassing will lead to automatic disqualification.**

