



TANA WATER WORKS DEVELOPMENT AGENCY (TWWDA)

REQUEST FOR PROPOSAL NOTICE NO. 2 OF FY 2024-2025

1.1 TANA WATER WORKS DEVELOPMENT AGENCY invites applications for the RFP described below from the contacted potential providers, under the Provision of Deposit Administration Services as follows:

	RFP No.	Service Description	Eligibility
1.	TWWDA/RFP/002/2024-2025	Provision of Deposit Administration Services	Restricted

1.2 This RFP is restricted to the Selected bidders under TWWDA List of Insurance firms as at 2025.

1.3 **Soft copies** of a complete set of the RFP documents containing all the requirements will be forwarded to the target candidate/s` **official email inbox** free of charge.

1.4 **Any necessary visit/s to TWWDA Headquarters for verification and reviews for the purpose of filling in the bids correctly should be communicated by the bidder/s prior to such visits and detailed identification/s of visitor/s for this purpose SHALL be mandatory.**

1.5 Applications for the RFP must be submitted enclosed in a plain sealed envelopes (in separate closed envelopes for Technical and Financial bids) and enveloped in an **outer large envelope** marked with the RFP name and reference number and deposited in the **tender box located at the ground floor, Tana Water Works Development Agency, P. O. Box 1292 – 10100 Nyeri, Maji House, Baden Powell Road**, addressed to the **Chief Executive Officer, Tana Water Works Development Agency** so as to be received on or before **Wednesday, 12th March 2025 at 10.00am**.

1.6 The Technical Bids will be opened **immediately thereafter** in the presence of candidates or representatives who wish to witness the opening at the TWWDA resource Centre.

1.7 **Any bid/s received after the deadline** will be rejected.

The Chief Executive Officer,
Tana Water Works Development Agency
Baden Powell Rd
P.O Box 1292-10100,
NYERI

Date of Floating Bids: 17/02/2025

